



# VISA APPLICATION

**IMPORTANT!** Please type or print using ballpoint

I declare that data supplied by me is correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under Russian law. I undertake to leave the territory of the Russian Federation upon the expiry of the visa, if granted. I understand that possession of a visa does not entitle its bearer to enter Russia. I will not seek compensation if I am refused to enter Russia.

**\*\* - not to be filled by holders of diplomatic and official passports**

1. Nationality (If you formerly had USSR or Russian citizenship, please indicate when and why you lost it)	6. Purpose of visit
	7. Category and type of visa

2. Last name (as in passport)	8. Number of entries Single entry <input type="checkbox"/> Double entry <input type="checkbox"/> Multiple entry <input type="checkbox"/>
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3. First and middle names (as in passport)	9. Date of entry in Russia (dd/mm/yy)	10. Date of departure from Russia (dd/mm/yy)
4. Date of birth (dd/mm/yy)	5. Sex M <input type="checkbox"/> F <input type="checkbox"/>	

11. Passport No	Date of issue (dd/mm/yy)
Issued by	Valid until (dd/mm/yy)

12. Type of passport	diplomatic <input type="checkbox"/>	official <input type="checkbox"/>	tourist <input type="checkbox"/>
other <input type="checkbox"/>	please specify		

13. Russian institution or organization to be visited? (for tourists – name and reference number of the host tourist company, for businessmen – name of the host organization and town, for private persons – last name, first name, middle names and home address of the host)

14. Itinerary (places of visit)

**\*\*15. Do you have a medical insurance valid in Russia?**  
yes  Please specify?  no

16. Who will pay for your trip to and stay in Russia?

17. Marital status married  single (never married)  divorced  separated  widowed

18. Spouse's full name (if divorced or separated, please indicate maiden name if applicable)	19. Spouse's date of birth (dd/mm/yy)
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20. Spouse's place of birth

**21. Your father's full name	**22. Your mother's full name
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23. Have you ever been issued a Russian visa? (When and where?)

**\*\*24. Has your passport ever been lost or stolen?** yes  no

**25. List all countries you have visited in the last ten years and indicate the year of visit	**26. List all countries which have ever issued you a passport
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<b>**27. List your last two places of work, excluding the current one</b>			
1. Name	Phone number		
Address	Your chief's surname		
Your position	Dates of joining – dismissal	(mm/yy)	(mm/yy)
2. Name	Phone number		
Address	Your chief's surname		
Your position	Dates of joining – dismissal	(mm/yy)	(mm/yy)

**\*\* - not to be filled by holders of diplomatic and official passports**

**\*\*28. List all educational institutions you ever attended, except high schools**

1. Name	Address and phone number		
Course of study	Dates of admission and graduation	(mm/yy)	(mm/yy)
2. Name	Address and phone number		
Course of study	Dates of admission and graduation	(mm/yy)	(mm/yy)

<b>**29. List all professional, civil and charity organizations which you are / were a member of or cooperate / cooperated with</b>	<b>**30. Do you have any specialized skills, training or experience related to fire-arms and explosives or to nuclear matters, biological or chemical substance? If yes, please specify</b>
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**\*\*31. Have you ever performed a military service? If yes, indicate the country, branch of service, rank, military occupation and dates of service**

**\*\*32. Have you ever been involved in an armed conflicts, either as a member of the military service or a victim? If yes, please specify**

**33. IMPORTANT! EACH APPLICANT MUST READ AND GIVE ANSWERS TO THE FOLLOWING QUESTIONS**  
A visa may be refused to persons who are within specific categories defined by the law as inadmissible to Russia.

<b>Have you ever been arrested or convicted for any offence?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>
<b>Have you ever been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder? Have you ever been a drug abuser or an addict?</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Have you ever been refused a Russian visa?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>
<b>Has your Russian visa ever been canceled?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>
<b>Have you ever tried to obtain or assisted others to obtain a Russian visa or enter Russia by providing misleading or false information?</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Have you ever overstayed your Russian visa or stayed unlawfully in Russia?</b> yes <input type="checkbox"/> no <input type="checkbox"/>
<b>Have you ever been deported from Russia?</b> yes <input type="checkbox"/> When? (dd/mm/yy) Where? no <input type="checkbox"/>

**Your answer yes in item 33 does not automatically signify ineligibility for a visa. In this case you may be required to personally appear before a consular officer.**

**34. Name, address and phone number of a person or hotel in Russia that you plan to stay with**

**35. Has this application been completed personally by you? If no, indicate the person completing this application in item 36** yes  no

**36. Application completed:** Surname, first name  
Relationship to applicant Applicant's address



I agree to my personal data on this application form being processed and communicated to the appropriate Russian authorities for the issue of a visa.  
**Date** (dd/mm/yy), **applicant's signature**

**37. Other names ever used** (maiden name, pen-name, holy orders, et..)

**38. Your permanent address, phone and fax number, E-mail**

**39. Place of birth** (If born in Russia, please indicate when and what country you emigrated to)

**40. Place of work or study, present position** (name, address, phone and fax numbers, E-mail)

**41. Are any of your relatives staying in Russia now?**  
(full name, relation degree, date of birth, permanent address)

# **Russian visa application for USA, Canada, Great Britain and Georgia** **passport holders** ***(Instructional Manual)***

*This is a manual on how to fill-out Russian visa application form correctly to ensure the acceptance by strict visa officers at Russian consulates. Please note, that this type of the application form can be used only by the applicants with the passports of Canada, United States, United Kingdom and Georgia. The manual is structured to make it easy and clear what to write in the box for each question, starting from question one till the last question #41.*

## **#1. Nationality**

Indicate your citizenship. If you have dual or triple citizenship, write down one that corresponds to the passport that you are applying with.

## **#2. Last name**

Write exactly as in your passport

## **#3. First and middle names**

Write exactly as in your passport

## **#4. Date of birth**

Write exactly as in your passport in the following format: dd/mm/yy.

## **#5. Sex**

Indicate gender as per passport

## **#6. Purpose of visit.**

Depending on the nature of your visit choose one of the following: tourism; business; work; study; private in accordance with the following criteria:

- Tourists are those visiting for leisure, cruises, tours
- Business visitors are those who travel for conferences, business/government meetings, signing official documents, visiting company branches
- Work visa are for those who are going to take employment in Russia. Applicants of this category must possess a number of documents, which are required for the application. You must contact Visa Center for this list.
- Study visa are for those who are going to take educational course in Russia. Applicants of this category must possess a number of documents, which are required for the application. You must contact Visa Center for this list.
- Private visitors are those who travel to visit relatives. Private visa applicants must possess an official private invitation letter issued by FMS (Ministry of Immigration).

## **#7. Category and type of visa.**

You may leave this blank.

## **#8. Number of entries.**

Depending on how many times you intend to enter Russia, select one of the boxes (single, double or multi)

### **#9. Date of entry in Russia.**

Indicate the first possible day of entry into Russia. Please, note that it is not obligatory to enter Russia exactly on the indicated date. You may enter Russia later (but not earlier) as the visa is issued for the period of time between the date indicated in #9 and the date indicated in #10.

### **#10. Date of departure from Russia.**

Indicate date of departure. Note that Russian visa will have its validity ending at this date and you are not allowed to stay in Russia after the date indicated in #10. Date of departure from Russia. Indicate the date in accordance with the following format: dd/mm/yy.

For tourist visas:

Departure date may not be any later than 30 calendar days after the date indicated in #9

For business, work, study visas:

Exit date must be as per the letter of invitation. If your letter of invitation is processed by Visa Center, please leave this field blank

### **#11. Passport No.**

Indicate passport number, including all letters and digits.

#### **Issued by**

Indicate the name of the Authority that issued you the passport

#### **Date of issue**

Indicate the date of issue of your passport in accordance with the following format: dd/mm/yy.

#### **Valid until**

Indicate the date of expiry of your passport in accordance with the following format: dd/mm/yy.

### **#12. Type of passport.**

Indicate the type of passport that you are applying with for Russian visa. In greatest majority of cases you should choose “tourist”. If you are applying with Travel Document, choose “other” and indicate “Travel Document” right after.

### **#13. Russian institution or organization to be visited?**

If you apply with Visa Center, and Visa Center is providing you with visa support (invitation letters, vouchers, etc), then leave this space blank. Otherwise put here the name of the organization that has provided you with visa support. (If you are unsure, leave blank)

For tourist visa please indicate the name and reference number of the host tourist company. For business visa – name of the host organization and its city. For private visa – last, first and middle name as well as the home address of your host in Russia (in English).

### **#14. Itinerary**

Indicate here the cities in Russia that you plan to visit during your trip

### **#15. Do you have medical insurance valid in Russia?**

If you do not have one, leave the space blank and select “no” box. If you have the insurance then select “yes” box and provide the name of the insurance company and policy number. Insurance is recommended but not mandatory for USA & Canadian citizens.

**#16. Who will pay for your trip to and stay in Russia?**

Indicate who is paying for your trip.

**#17. Marital status.**

Select one of the boxes that corresponds to you current marital situation.

**#18. Spouse's full name.**

Indicate your spouse full name. Indicate maiden name of the spouse (if applicable) in case when you are divorced or separated.

**#19. Spouse's date of birth.**

Indicate your spouse's date of birth in accordance with the following format: dd/mm/yy.

**#20. Spouse's place of birth.**

Indicate your spouse's place of birth (city name, country name).

**#21. Your father's full name.**

Indicate your father's full name.

**#22. Your mother's full name.**

Indicate your mother's full name.

**#23. Have you ever been issued a Russian visa?**

Indicate the year(s) and the place(s) of issue of your previous Russian visa(s).

**#24. Has your passport ever been lost or stolen?**

select one of the boxes that corresponds to your situation.

**#25. List all countries you have visited in the last ten years and indicate the year of visit.**

Make a list that looks like, Country name – Year of visit.

**#26. List all countries which have ever issued you a passport.**

Indicate what countries you have passports from.

**#27. List your last two places of work, excluding the current one.**

For 1 and 2.

**Name.**

Indicate the name of the company.

**Address.**

Indicate the address of the company.

**Your position.**

Indicate the position you occupied while in the company.

**Phone number.**

Indicate the phone number of the company.

**Your chief's surname.**

Indicate the name of your supervisor at the company.

**Dates of joining – dismissal.**

Indicate month and year for the start and end of your employment with the company in accordance with the following format: mm/yy.

**#28. List all educational institutions you ever attended, except high schools.**

For 1 and 2.

**Name.**

Indicate the name of the educational institution.

**Course of study.**

Indicate your major.

**Address and phone number.**

Indicate the address and phone number of the educational institution.

**Dates of admission and graduation.**

Indicate the month/year of admission and month/year of graduation in accordance with the following format: mm/yy.

**#29. List all professional, civil and charity organizations which you are/were member of or cooperate/cooperated with.**

List the names of organizations that you belong to (i.e. Rotary club, ASCE, UNISON, etc), otherwise indicate “No”.

**#30. Do you have any specialized skills, training or experience related to fire-arms and explosives or to nuclear matters, biological or chemical substance? If yes, please specify.**

If you have the above mentioned skills/training list the details, otherwise indicate “No”.

**#31. Have you ever performed a military service? If yes, indicate the country, branch of service, rank, military occupation and dates of service.**

If you served in the military, provide the details as requested, otherwise indicate “No”.

**#32. Have you ever been involved in the armed conflicts, either as a member of the military service or a victim? If yes, please specify.**

Indicate the details of your involvement in the military conflicts, wars, etc., if applicable. Otherwise indicate “No”.

**#33. Important! Each applicant must read and give answers to the following questions.**

**Have you ever been arrested or convicted for any offense?**

Select “no” box if this does not apply to you. Otherwise, select “yes” box and provide the details as requested.

**Have you ever been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder? Have you ever been a drug abuser or an addict?**

Select the box that applicable to your case.

**Have you ever been refused a Russian visa?**

Select “no” box if this does not apply to you. Otherwise, select “yes” box and provide the details as requested.

**Has your Russian visa ever been canceled?**

Select “no” box if this does not apply to you. Otherwise, select “yes” box and provide the details as requested.

**Have you ever tried to obtain or assisted others to obtain a Russian visa or enter Russia by providing misleading or false information?**

Select the box that applicable to your case.

**Have you ever overstayed your Russian visa or stayed unlawfully in Russia?**

select “no” box if this does not apply to you. Otherwise, select “yes” box and provide the details as requested.

**Have you ever been deported from Russia?**

Select “no” box if this does not apply to you. Otherwise, select “yes” box and provide the details as requested.

**#34. Name, address and phone number of a person or hotel in Russia that you plan to stay with.**

Indicate the contact information of your place of residence in Russia. If you applied for your invitation/visa support with Visa Center you may leave this space blank.

**#35. Has this application been completed personally by you? If no, indicate the person completing this information in item 36.**

Select the box that applicable to your case.

**#36. Application completed:**

If you selected “no” box, indicate the following details about the person who has assisted you: last and first name, his/her's contact address and relationship to you.

**#37. Other names ever used.**

Indicate any names that you have ever used. For example, maiden name.

**#38. Your permanent address, phone and fax number, E-mail.**

Indicate your residential address, phone. You may indicate fax and/or email.

**#39. Place of birth.**

Indicate city and country of birth as indicated in your passport.

**#40. Place of work or study, present position.**

Indicate the name of your employer, their full address, contact phone number. As well as indicate your position.

**#41. Are any of your relatives staying in Russia now?**

If yes, then indicate details: full name, relationship, date of birth, permanent address in Russia.