

VISA CENTER ORDER FORM

TORONTO
1000 Finch Ave. W.
Suite 900,
North York, ON
M3J 2V5
MON-FRI 9AM-6PM

MARKHAM
3601 HWY 7 East,
Suite 1005,
Markham, ON
L3R 0M3
MON-FRI 9:30-5:30

CALGARY
400 5th Avenue SW,
Suite 300,
Calgary, AB
T2P 0L6
MON-FRI 9 am-5pm

VANCOUVER
550 West Broadway
Suite 730,
Vancouver, BC
V5Z 0E9
MON-FRI 9AM-5PM

1. PERSONAL INFORMATION (PERSON SUBMITTING MAY NOT BE THE APPLICANT)

LAST NAME	<input type="text"/>	FIRST NAME	<input type="text"/>
E-MAIL	<input type="text"/>	TELEPHONE	<input type="text"/>
TRAVEL AGENT	<input type="text"/>	MAIN APPLICANT NAME IF DIFFERENT FROM ABOVE	<input type="text"/>

2. SERVICE DESCRIPTION (INDICATE TYPE OF SERVICE YOU ARE APPLYING FOR AND PRICE)

SERVICE 1	<input type="text"/>	/ SERVICE PRICE	<input type="text"/>	
SERVICE 2	<input type="text"/>	/ SERVICE PRICE	<input type="text"/>	
SERVICE 3	<input type="text"/>	/ SERVICE PRICE	<input type="text"/>	
THIS BOX IS FOR INTERNAL OFFICE USE ONLY			SERVICE TOTAL	<input type="text"/>

3. OPTIONS FOR RETURNING YOUR DOCUMENTS TO YOU

<input type="checkbox"/> 0.00 PICK-UP AT OFFICE <input type="checkbox"/> \$100 LOCAL SAME-DAY RUSH COURIER (TORONTO, VANCOUVER) <input type="checkbox"/> \$150 LOCAL CITY SAME-DAY EVENING COURIER (TORONTO ONLY) <input type="checkbox"/> \$175 AIRPORT TERMINAL DELIVERY (TORONTO, VANCOUVER)	<input type="checkbox"/> \$40 OVERNIGHT DELIVERY CANADA <input type="checkbox"/> \$65 OVERNIGHT DELIVERY (9 AM) CANADA <input type="checkbox"/> \$70 SATURDAY DELIVERY CANADA <input type="checkbox"/> \$350 CANADA SAME DAY DELIVERY <input type="checkbox"/> \$155 INTERNATIONAL COURIER	IMPORTANT! ABSOLUTE LATEST DATE BY WHICH YOU MUST HAVE YOUR PASSPORT(S) BACK
RETURN SHIPPING RECIPIENT'S NAME (MUST BE OVER 18 OR OLDER)	COURIER TOTAL	
BUILDING NUMBER CITY/TOWN	STREET NAME PROVINCE	COUNTRY POSTAL CODE

4. PAYMENT

<input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> DISCOVER <input type="checkbox"/> PayPal <input type="checkbox"/> DEBIT CARD <input type="checkbox"/> MONEY ORDER BANK DRAFT	E-TRANSFER AND PAYPAL PAYMENTS MUST BE SENT TO PAYMENTS@VISACENTER.CA	
CREDIT CARD NUMBER BILLING ADDRESS	EXPIRY DATE CARDHOLDER SIGNATURE AUTHORIZING CARD TO BE CHARGED FOR THIS AMOUNT ->	TOTAL AMOUNT ADD ABOVE BOXES FOR GRAND TOTAL FOR CREDIT CARD PAYMENTS, ADD 2.5% TO WHOLE AMOUNT

By using the services of Visa Center, I authorize it to handle my personal information and my passport/other documents and particulars to a foreign diplomatic/consular missions in Canada & US for the purpose of acquiring a visa or other consular documents as well as to receive information on my application from foreign diplomatic/consular missions and sign on my behalf whenever and wherever it is required for the purpose of obtaining visa. By signing this document, I accept in whole the following terms, conditions and limitations: Visa Center does not issue visas and can not and does not guarantee a visa will be issued by a diplomatic/diplomatic/consular office, as this is the sole prerogative of the foreign government. Issuance of visa, processing timing, visa type, its validity term, number of entries and other details are determined exclusively by the embassy/consulate on case by case basis. Once the application file has been submitted to the embassy/consulate, no changes of any kind, including the trip dates and/or processing timing, are possible or allowed. Processing timings and requirements mentioned on Visa Center web site is a general guide-line only. Embassy/consulate has the right to request additional documentation and increase the processing timing. Visa Center does not bear liability for the safety or security of your passport/document once the passport has entered the diplomatic/consular or other authority grounds or passed into the control of a courier company for delivery. Visa Center is not liable for any stolen or lost passports, while out of our hands, and holds no liability for late delivery of passports and visas, and Visa Center does not bear any financial, legal or other obligations whatsoever for client travel bookings or other purchases, down payments, or any kind of travel or other arrangements that were done prior to the issuance of visa that may be affected by processing times, visa details or denial of visa. Visa Center does not bear any financial (or otherwise) responsibility from issues and losses arising from errors and improper issuance of visas by the consulates and does not compensate for travel expenses arising from any of the above. Even when visa is issued, a traveler may be denied entry since in each country the local immigration officials make the final decision to grant the entry. Client with visa application form submitted in any other than the required format will be charged \$35+HST. Visa Center will charge \$85 + HST per passport, per country, for canceled visa applications for whatever reasons after the documents have been received for processing. No refund is possible once the documents submitted to foreign diplomatic/consular mission for processing. I understand and fully accept the above mentioned. BY SIGNING BELOW YOU AGREE ON ABOVE CONDITIONS & CHARGES PROCESSED TO YOUR CARD INCLUDING 2.5% CONVENIENCE FEE ON THE TOTAL IF PAYMENT IS BY CREDIT CARD. UNSIGNED FORMS WILL NOT BE PROCESSED.

SIGNATURE OF APPLICANT
OR ACTING AGENT

DATE

ADD SERVICE TOTAL TO COURIER TOTAL

SMS (Text) Notifications to You Cell Phone Application Form

Last Name	
First Name	
Cell Phone Number	
Name of the provider (Bell, Fido, etc.)	

In some cases email notifications might be categorized as “junk” or “spam” and sent to these folders right away without you checking them and thus missing the important update on your visa file. To avoid this unfortunate situation we offer you to have our notifications being sent to your mobile phone as text messages.

Price for this service is: 1.00 +HST, and it will be added to the total service charge.

We shall be using the data provided by you in your SMS application form solely and exclusively to send your application status by SMS to your registered mobile number, and to send you these details also by e-mail at the indicated e-mail address. We may also provide your information to any government or government agency in connection with the processing of your application. **BY SIGNING THIS FORM YOU ARE NOTIFYING US THAT YOU CONSENT TO RECEIVING THIS INFORMATION BY SMS AND EMAIL.** Please note that if you give your consent, you have the right at any time to withdraw this consent by notifying us at **VisaCenter by email info@visacenter.ca.**

Disclaimer and Terms and Conditions

1. The Short Messaging Service (“SMS”) provided to Visa Applicants is to update on current status to the applicant with regards to Visa Application Process. The information provided by SMS is based among others on the information provided by the Embassy/Consulate. While VisaCenter ensures that information is made available to the visa applicant promptly and accurately, the Visa Applicant shall at all times be responsible for providing and maintaining an SMS text compatible mobile phone number where VisaCenter can send text messages regarding the status of the Visa Application to the Visa Applicant. The Visa Applicant is responsible for ensuring connection to a mobile network capable of receiving the SMS Services. The Visa Applicant understands that if The Visa Applicant’s mobile phone is switched off, disconnected for any reasons or is out of coverage for a period of 24 hours or more, The Visa Applicant’s mobile network provider may delete any SMS messages to be received by The Visa Applicant.
2. The Visa Applicant confirms that the Visa Applicant has provided the accurate mobile number for receiving SMS and that the Visa Applicant is the owner or its legitimate user, or that the Visa Applicant has the consent of the owner or legitimate user, of the mobile phone using for the Services. The Visa Applicant acknowledges that using another person’s mobile phone/providing inaccurate mobile phone number/unauthorized use of mobile phone number for receiving the SMS may entail disclosure of Visa Applicant’s confidential information which disclosure shall be at the sole risk of the Visa Applicant
3. The Services, once obtained, will be available to the Visa Applicant from the time of application till complete processing of the application or such other period as VisaCenter may advise via our website located at www.VisaCenter.ca . VisaCenter reserves the right to withdraw this service at any time and without notice.
4. The Visa Applicant must not use (or permit any third party to use) the SMS Service to send any message or communication which is Spam, illegal, offensive, abusive, indecent, obscene or menacing or causes annoyance, inconvenience or needless anxiety or infringes the rights of third parties. VisaCenter reserves the right to withdraw the SMS service to such Visa Applicant if The Visa Applicant is in breach of this paragraph 4. VisaCenter may also withdraw the Services if VisaCenter in its sole discretion apprehends that the SMS service is being used for such purposes.
5. For operational reasons VisaCenter may vary the technical specification of the Services with or without notice. In the event of any change to the Service these Terms and Conditions is to be treated as varied accordingly.
6. The time to deliver the SMS is dependent on several factors such as upon the traffic on the mobile network and whether The Visa Applicant mobile phone is within reach and switched on and cannot therefore be guaranteed by VisaCenter. VisaCenter is not a mobile network operator and does not guarantee the delivery of SMS text messages.
7. The Visa Applicant acknowledges that the SMS Services may, at any time, be adversely affected by problems with The Visa Applicant mobile phone network, type of mobile account, force majeure events including, without limitation, interference to the network coverage. VisaCenter is not responsible or liable to The Visa Applicant for any loss, damage or expenses incurred directly or indirectly by The Visa Applicant as a result of any difficulties experienced by the Visa Applicant’s mobile phone service provider. Subject to the constraints described within this paragraph 7, VisaCenter shall carry out the services with reasonable care and skill.
8. If The Visa Applicant does not receive SMS relating to these Services, the Visa Applicant should inform VisaCenter through email.
9. The SMS service delivers the Visa Application Status based on the information received by VisaCenter from Embassy/Consulate.
10. The Visa Applicant agrees to comply with all instructions we may give concerning the Services, including any security instructions. We will be entitled to treat any failure by Visa Applicant themselves to comply with these instructions as a breach of these Terms and Conditions, which will entitle us to deny Visa Applicant access to the Services.
11. The Visa Applicant is responsible for paying charges for the message origination. Charges once paid for SMS service will not be refunded under any circumstances.
12. The Visa Applicant shall at its sole risk be responsible for taking all reasonable steps to prevent unauthorized persons gaining access to the Services.
13. While VisaCenter takes every precaution transmission of information to transmit information. VisaCenter shall not be responsible or liable for any unforeseen events and circumstances beyond the reasonable control of VisaCenter.
14. VisaCenter may in its sole discretion temporarily suspend the provision of the Services if such provision could materially affect the quality of any telecommunications service, including the Services, provided by VisaCenter.
15. VisaCenter specifically excludes all liability of any kind (including negligence) in respect of any third party information or other material made available on, or which can be accessed using SMS text services.

I have read and understood the Disclaimer, the terms and conditions and the price contained therein and agree to abide by the same.

Signature of the Visa Applicant: _____

Registration with Canadian Embassies

The world unfortunately is not a safe place. When you travel abroad and surrounded by foreign environment many situations, in some cases hostile may arise, like terrorist attacks, banditry or even war. Plus there are natural disasters and catastrophes.

Visacenter.ca can help you to make your contact information in the country where you are traveling available to Canadian Embassy/Consular officials responsible for helping Canadians abroad.

What is the registration?

Upon your request the Department of Foreign Affairs in Ottawa (DFAIT) will be provided with your major contact information in the country of your travel as well as your emergency contact in Canada. In the event there is a need to contact Canadians to offer urgent advice or evacuation during a natural disaster or civil unrest, or to inform them of a family emergency at home, Canadian Embassy/Consulate contacts all registered Canadian citizens in that country.

OFFICIAL REGISTRATION IS RECOMMENDED for **ALL** Canadians traveling abroad for business or pleasure, or residing abroad, irrespectively of the length of travel.

It is best to register **BEFORE** leaving Canada.

What should I do to register?

To register, you are required to fill-out short Registration of Canadians Abroad Form with your basic contact information.

What is the cost?

The cost of peace of mind is just CAD16.95 (HST included) per person.

I agree that Visacenter.ca submits on my behalf my data for Registration of Canadians Abroad service provided by DFAIT and agree that for this act the charge of CAD 16.95 be added to the total payment for my visa services order.

Signature: _____ **Date:** _____

Next step:

→ **Please, fill-out the following Registration of Canadians Abroad Form**

Registration of Canadians Abroad

Note: The * denotes a mandatory field

MY PERSONAL INFORMATION

*First name:	<input type="text"/>		
*Last name:	<input type="text"/>		
*Date of birth:	<input type="text"/> DAY	<input type="text"/> MONTH	<input type="text"/> YEAR
Gender	<input type="checkbox"/> M / <input type="checkbox"/> F		
Passport number:	<input type="text"/>		*Preferred language: <input type="checkbox"/> English <input type="checkbox"/> French

MY DESTINATION DETAILS

*Destination country:	<input type="text"/>	Region:	<input type="text"/>
*Additional information: ADDRESS, HOTEL, TRIP DETAILS	<input type="text"/>		
*Arrival date at destination:	<input type="text"/> DAY	<input type="text"/> MONTH	<input type="text"/> YEAR
*Departure date:	<input type="text"/> DAY	<input type="text"/> MONTH	<input type="text"/> YEAR

HOW TO CONTACT ME DURING MY TRIP

**You must provide at least one way of contacting you outside Canada*

Email:	<input type="text"/>		
Telephone:	<input type="text"/>	Mobile:	<input type="text"/>

WHOM TO CONTACT IN CASE OF AN EMERGENCY

*First name of emergency contact:	<input type="text"/>		
*Last name of emergency contact:	<input type="text"/>		
*You must provide at least one means of contact:	Email:	<input type="text"/>	
Telephone:	<input type="text"/>	Mobile:	<input type="text"/>

ADDITIONAL DESTINATION

*Destination country:	<input type="text"/>	Region:	<input type="text"/>
*Additional information: ADDRESS, HOTEL, TRIP DETAILS	<input type="text"/>		
*Arrival date at destination:	<input type="text"/> DAY	<input type="text"/> MONTH	<input type="text"/> YEAR
*Departure date:	<input type="text"/> DAY	<input type="text"/> MONTH	<input type="text"/> YEAR

ADDITIONAL TRAVELLER

*First name:	<input type="text"/>		
*Last name:	<input type="text"/>		
Passport number:	<input type="text"/>		

Signature:	<input type="text"/>	Date:	<input type="text"/> DAY	<input type="text"/> MONTH	<input type="text"/> YEAR
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PARAGUAY Visa Pricing (includes Embassy and handling fee)

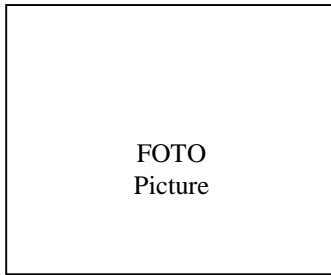
Visa Type / Processing Time	4 days
Multiple Entry visa - Tourist, Business, Private	\$ 325.00 (+TAX \$13.00)

*Above prices include Consular / Embassy fee, Visa Center fee. No other processing fees will be added.

INCLUDE THE FOLLOWING DOCUMENTS:

Paraguay Visa Requirements

- Valid original passport (Valid at least for 6 months from departure date & min. 2 empty pages); Please submit two copies of pages 2 and 3.
- One filled out and signed Paraguay visa application forms.
- One passport size photo. (Photo facility is available on-site - TORONTO, OTTAWA, MARKHAM & VANCOUVER). Please note that photos from photo booth or home-shot photos are not acceptable.
- Two copies of the air ticket to Paraguay ([Get it HERE - https://www.flightbookingforvisa.com](https://www.flightbookingforvisa.com)), or an official letter from the travel agency. (one letter per applicant.);
Proof of financial good standing. One original and one copy of a bank letter and/or last bank statement. A company letter is required in the case of a business trip. Each applicant must present separate documents.
- Persons WITH DUAL citizenship, ONE of which IS Canadian, must apply WITH their Canadian passports only. Applicants WITH other THAN Canadian passports must provide the copy of the document confirming their current resident STATUS IN Canada (PR Card, Landed Document, WORK Permit)
- NOTE: All Canadian passport holders entering Paraguay via "Silvio Pettrossi" International Airport in Asuncion may obtain visas on arrival against payment of USD150 paid in cash.
- **NOTE: Want to check if you prepared your Paraguay visa application documents correctly? Click on the following link:**
http://www.visacenter.ca/pdf/additional_visa_pre-screen_service_form.pdf and send us your file for quick evaluation.



**SOLICITUD DE VISA “NO RESIDENTE” PARA
LA REPÚBLICA DEL PARAGUAY**
NON - RESIDENT VISA APPLICATION
FOR REPUBLIC OF PARAGUAY

Embajada La República del Paraguay
Ottawa - Canada

No Completar Do not fill in
N° Visa:
Tipo:
Fecha:
Plazo:

1. Apellidos: (Exactamente como Figura en su Pasaporte) Surnames (Exactly as in your Passport)				
2. Nombres: (Names)				
3. Fecha de Nacimiento: día / mes / año (Date of birth) (day/month/year)		4. Lugar de Nacimiento: (Place of birth)		5. Nacionalidad: (Nationality)
6. Sexo / Sex <input type="checkbox"/> Masc. / Male <input type="checkbox"/> Fem. / Female	7. Color de ojos: (Eyes color)	8. Color de Pelo: (Hair Color)	9. Estatura: (Height)	10. Ocupación (Occupation)
11. Otras características: (Other characteristics)		12. N° de pasaporte: (Passport number)	Fecha de emisión (Date of issuance)	Fecha de vencimiento (Expiration Date)
13. Estado Civil (Marital status)	<input type="checkbox"/> Soltero/a (Single)	<input type="checkbox"/> Casado/a (Married)	<input type="checkbox"/> Viudo/a (Widowed)	<input type="checkbox"/> Divorciado/a (Divorced)
14. Nombre del cónyuge (Name of spouse)		15. Fecha de nacimiento: día / mes / año (Date of birth) (day/ month/year)		16. Lugar de nacimiento: (Place of birth)
17. Domicilio particular: (Home address)			18. Ocupación actual: (Current occupation)	
19. Dirección laboral: (Work address)			20. N° Telefónico laboral: (Business telephone number)	
21. Cual es el motivo de su viaje a Paraguay? (What is the purpose of your trip to Paraguay?)			22. Tiene intención de trabajar en Paraguay? (Do you intend to work in Paraguay?)	
ADVERTENCIA: LOS PORTADORES DE VISAS “NO RESIDENTE” NO PUEDEN TRABAJAR EN EL PARAGUAY. WARNING: BEARERS OF “NON RESIDENT” VISAS CAN NOT WORK IN PARAGUAY.				
23. Cuando llegará al Paraguay? (When will you arrive to Paraguay?)			24. Tiene usted parientes o amigos en el Paraguay? (Do you have relatives or friends in Paraguay?)	
25. Cual será su dirección y teléfono en Paraguay? (What will be your address and phone in Paraguay?)			26. Cuanto tiempo permanecerá? (How long will you stay?)	
27. Tiene usted deseos de emigrar y radicarse o naturalizarse en el Paraguay? (Do you wish to emigrate, reside permanently or become a citizen of Paraguay?)				
28. Ha solicitado visa para el Paraguay antes? (Have you ever applied for a visa to enter Paraguay before?) <input type="checkbox"/> NO <input type="checkbox"/> SI/yes Cuando?/ When?.....			29. Ha estado alguna vez en el Paraguay? (Have you ever been in Paraguay before?) <input type="checkbox"/> NO <input type="checkbox"/> SI/yes Donde? / Where?.....	

30. Es importante que los solicitantes de visas conozcan que:

No se puede conceder una visa, y no serán admitidos en el territorio nacional los extranjeros que deseen ingresar como No Residentes, comprendidos dentro de los impedimentos enumerados EN EL CAPITULO II “DE LOS IMPEDIMENTOS GENERALES DE ADMISIÓN”, estipulados en la LEY 978/96 y lo regulado por el Decreto N° 18295/97, “QUE REGLAMENTA A LA LEY 978/96 DE MIGRACIONES.

It is important that persons requiring visas know that:

Visas will not be granted to persons wishing to enter national territory non residents, as understood in the impediments numbered in the II Chapter “The General Impediments of Admission”, stipulated in Statutory act 978/96 and or regulated by decree N# 18295/97, Which regulates Statutory act 978/96 of immigration.

POR LA PRESENTE DECLARO BAJO FE DE JURAMENTO QUE TODA LA INFORMACIÓN QUE HE PROPORCIONADO MAS ARRIBA ES CIERTA, CORRECTA Y COMPLETA DE ACUERDO A MI MEJOR CONOCIMIENTO; QUE ACATARE LA LEGISLACIÓN Y LOS REGLAMENTOS DE LA REPÚBLICA DEL PARAGUAY DURANTE MI VISITA. YO COMPRENDO QUE EL GOBIERNO DEL PARAGUAY TIENE EL DERECHO DE DENEGAR UNA SOLICITUD DE VISA, Y QUE SE RESERVARÁ EL DERECHO DE NO DIVULGAR LOS MOTIVOS POR DENEGAR TAL SOLICITUD, TAMBIÉN COMPRENDO QUE UNA VISA NO ME DA DERECHO DE INGRESAR A LA REPÚBLICA DEL PARAGUAY, SI, RESULTARE PORTADOR INADMISIBLE, O QUE OBTUVE LA VISA DE FORMA FRAUDULENTO. POR ÚLTIMO, DECLARO BAJO FE DE JURAMENTO QUE DURANTE MI VISITA, NO SOLICITARE RADICACIÓN, RESIDENCIA PERMANENTE NI CARTA DE NATURALIZACIÓN EN LA REPÚBLICA DEL PARAGUAY.

I hereby declare under oath that all the information I have furnished above is true, correct and complete to the best of knowledge; that what I will abide by the laws and regulations of the Republic of Paraguay during my visit. I understand that the government of the Republic of Paraguay has the right to deny a visa application, and reserves the right to withhold disclosure of the reasons for denying a visa application. I also understand that a visa does not entitle the bearer to the right to enter the Republic of Paraguay upon arrival at a port of entry, if bearer is found to be an inadmissible, or the visa is obtained fraudulently. Finally, I declare under oath that during my visit, I will not apply for residence, permanent or otherwise, or citizenship in the Republic of Paraguay.

Firma del Solicitante
(Applicant's signature)

Fecha de la Solicitud
(Date of application)

Para Uso Interno

Oficial Consular Responsable de la Verificación:

Firma:

OBSERVACIONES:.....
.....
.....

VISA REQUIREMENTS FOR THE REPUBLIC OF PARAGUAY

A) EACH APPLICANT (INCLUDING CANADIANS) MUST PRESENT:

1. Two signed Visa Application forms fully completed (forms may be obtained from the Embassy).
2. Passport (signed & valid for at least 6 months from application date). Please also submit 2 copies of both pages and 3 in addition to the original passport.
3. Two recent passport size photographs.
4. Two copies of the air ticket to Paraguay (round trip) or official letter from the travel agency **per applicant**.
5. Proof of economic good standing (one **original and one copy** of a bank letter and/or last bank statement. A company letter is required in case of a business trip). Each applicant must present separately.
6. Documents may be presented to the Embassy in person or by courier only. In the last case, a pre-paid courier return envelope with its own account # must be included. Do not use mail.
7. At least five (5) working days are required for processing.
8. Money order or cheque. (45 US for single Entry – 65 US for multiple entries).

B) LEGAL RESIDENTS WITH NON CANADIAN PASSPORTS:

1. All requirements above stated in A).
2. Proof of legal residence in Canada.
Obs. The Embassy might request additional information (e.g. police record)

C.) TOURISTS WITH NON CANADIAN PASSPORTS

1. All requirements stated in A).
2. Proof of legal entry in Canada
Obs. The Embassy might request additional information (e.g. police record)

Important:

- * Applicants remain responsible to fully comply with all requirements. The Embassy will either return or delay any application with missing requirements.
- * Any questions regarding this matter should be directed to this Embassy at:
151 Slater Street, Suite 501, Ottawa, Ontario K1P 5H3 - Phone # (613)567-1283 - Fax (613)567-1679
E-mail: consularsection@embassyofparaguay.ca

VISAS EXPIRE 90 DAYS AFTER THE DAY OF ISSUE. AFTER ENTRY, THE VISA ALLOWS A STAY OF 90 DAYS.