

Fully complete this form and submit with your application. Processing will be held if items are missing or incomplete.

Section 1: CONTACT INFORMATION

LAST NAME FIRST NAME

TELEPHONE E-MAIL E-mail address will be used to provide vital passport tracking information as well as periodic travel updates & payment invoice

Section 2: TYPE OF VISA TO BE PROCESSED (complete multiple lines if applying for more than one visa)

VISA 1	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) & TYPE (single, double, or multiple) OF VISA</small>	COST \$ <input type="text"/>	HINT: Visa Fee + Tax
		+	
VISA 2	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) & TYPE (single, double, or multiple) OF VISA</small>	COST \$ <input type="text"/>	HINT: Visa Fee + Tax
		+	
VISA 3	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) & TYPE (single, double, or multiple) OF VISA</small>	COST \$ <input type="text"/>	HINT: Visa Fee + Tax
		+	
VISA 4	<input type="text"/> <small>HINT: LIST ABOVE THE COUNTRY FOR APPLICATION, CATEGORY (tourist, business, work, etc) & TYPE (single, double, or multiple) OF VISA</small>	COST \$ <input type="text"/>	HINT: Visa Fee + Tax
		=	

TOTAL VISA COST \$ **BOX A**
SUM UP ABOVE BOXES

Section 3: OPTIONS FOR RETURNING YOUR PASSPORT TO YOU - PLEASE MAKE ONE SELECTION

Pick-up at Toronto office - \$0
 Courier Overnight CAN - \$25
Some rural locations cost more
 FedEx Overnight USA - \$50
 TOTAL RETURN COST \$ **BOX B**
 Local Courier Same Day \$20+
 National Same Day - \$280+
 International - \$110+
 Pre-paid - \$0
Some rural locations cost more

Return Address: (IF PAYING FOR RETURN)

Name

Address

City Post Code

Prov/State:

Third Party Pickup: Provide Name

Absolute latest date by which you must have your document returned to you

Section 4: PAYMENT FOR YOUR VISA APPLICATIONS - PLEASE SELECT YOUR PREFERRED METHOD

Visa MasterCard AMEX
 E-mail transfer PayPal Wire Transfer

PAYMENT NOTES: Wire transfers are available from abroad. Such may be carried out through Money Gram, Western Union or SWIFT Bank Transfer in CANADIAN FUNDS. Add a service fee of \$20 for Wire Transfer Service.

Card Number Expiry CVC

Card Billing Address

City Post Code

SUBTOTAL (ADD BOX A&B) \$

TOTAL SERVICE CHARGE TO BE APPLIED TO MY CREDIT CARD OR OTHER PAYMENT METHOD \$

By using the services of Visa Center, I authorize to handle my personal information and my passport/other documents and particulars / to a foreign diplomatic mission in Canada & US for the purpose of acquiring a visa or other consular document. By signing this document, I accept in whole the following terms, conditions and limitations: Visa Center can not and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. Visa Centre does not bear liability for the safety or security of your passport/document once the passport has entered the diplomatic grounds or passed into the control of a courier for return delivery. Visa Center is not liable for any stolen or lost passport, and has no liability for late delivery of passports and visas, and Visa Center does not bear any financial, legal or other obligations whatsoever for client ticket or other purchases, down payments, bookings or any kind of travel or other arrangements that were done prior to the issuance of visa or what may be affected by processing times or denial of visa. Visa Center does not bear any financial (or otherwise) responsibility from issues arising from errors and improper issuance of visas by the consulates; for losses resulting from, and does not compensate for travel expenses arising from any of the above. After the documents have been received for processing Visa Center will charge **\$50.00** per passport plus any actual expenses for visa applications cancelled by the client or rejected by the Consulate/Embassy or in case the client is requested to attend interview at the Consulate/Embassy. I understand and fully accept the above mentioned. **BY SIGNING BELOW YOU AGREE ABOVE CONDITIONS & CHARGES PROCESSED TO YOUR CARD IF PAYMENT IS BY CREDIT CARD UNSIGNED FORMS WILL NOT BE PROCESSED.**

Signature Current Date

SMS (Text) Notifications Application Form

Last Name	
First Name	
Cell Phone Number	
Name of the provider (Bell, Rogers, etc.)	

Price for this service is: 1.00 +HST, will be added to the total service charge.

We shall be using the data provided by you in your SMS application form solely and exclusively to send your application status by SMS to your registered mobile number, and to send you these details also by e-mail at the indicated e-mail address. We may also provide your information to any government or government agency in connection with the processing of your application. **BY SIGNING THIS FORM YOU ARE NOTIFYING US THAT YOU CONSENT TO RECEIVING THIS INFORMATION BY SMS AND E-MAIL.** Please note that if you give your consent, you have the right at any time to withdraw this consent by notifying us at **VisaCenter by email info@visacenter.ca.**

Disclaimer and Terms and Conditions

1. The Short Messaging Service ('SMS') provided to Visa Applicants is to update on current status to the applicant with regards to Visa Application Process. The information provided by SMS is based among others on the information provided by the Embassy/Consulate. While VisaCenter ensures that information is made available to the visa applicant promptly and accurately, the Visa Applicant shall at all times be responsible for providing and maintaining an SMS text compatible mobile phone number where VisaCenter can send text messages regarding the status of the Visa Application to the Visa Applicant. The Visa Applicant is responsible for ensuring connection to a mobile network capable of receiving the SMS Services. The Visa Applicant understands that if The Visa Applicant's mobile phone is switched off, disconnected for any reasons or is out of coverage for a period of 24 hours or more, The Visa Applicant's mobile network provider may delete any SMS messages to be received by The Visa Applicant.
2. The Visa Applicant confirms that the Visa Applicant has provided the accurate mobile number for receiving SMS and that the Visa Applicant is the owner or its legitimate user, or that the Visa Applicant has the consent of the owner or legitimate user, of the mobile phone using for the Services. The Visa Applicant acknowledges that using another person's mobile phone/providing inaccurate mobile phone number/unauthorized use of mobile phone number for receiving the SMS may entail disclosure of Visa Applicant's confidential information which disclosure shall be at the sole risk of the Visa Applicant
3. The Services, once obtained, will be available to the Visa Applicant from the time of application till complete processing of the application or such other period as VisaCenter may advise via our website located at www.VisaCenter.ca. VisaCenter reserves the right to withdraw this service at any time and without notice.
4. The Visa Applicant must not use (or permit any third party to use) the SMS Service to send any message or communication which is Spam, illegal, offensive, abusive, indecent, obscene or menacing or causes annoyance, inconvenience or needless anxiety or infringes the rights of third parties. VisaCenter reserves the right to withdraw the SMS service to such Visa Applicant if The Visa Applicant is in breach of this paragraph 4. VisaCenter may also withdraw the Services if VisaCenter in its sole discretion apprehends that the SMS service is being used for such purposes.
5. For operational reasons VisaCenter may vary the technical specification of the Services with or without notice. In the event of any change to the Service these Terms and Conditions is to be treated as varied accordingly.
6. The time to deliver the SMS is dependent on several factors such as upon the traffic on the mobile network and whether The Visa Applicant mobile phone is within reach and switched on and cannot therefore be guaranteed by VisaCenter. VisaCenter is not a mobile network operator and does not guarantee the delivery of SMS text messages.
7. The Visa Applicant acknowledges that the SMS Services may, at any time, be adversely affected by problems with The Visa Applicant mobile phone network, type of mobile account, force majeure events including, without limitation, interference to the network coverage. VisaCenter is not responsible or liable to The Visa Applicant for any loss, damage or expenses incurred directly or indirectly by The Visa Applicant as a result of any difficulties experienced by the Visa Applicant's mobile phone service provider. Subject to the constraints described within this paragraph 7, VisaCenter shall carry out the services with reasonable care and skill.
8. If The Visa Applicant does not receive SMS relating to these Services, the Visa Applicant should inform VisaCenter through email.
9. The SMS service delivers the Visa Application Status based on the information received by VisaCenter from Embassy/Consulate.
10. The Visa Applicant agrees to comply with all instructions we may give concerning the Services, including any security instructions. We will be entitled to treat any failure by Visa Applicant themselves to comply with these instructions as a breach of these Terms and Conditions, which will entitle us to deny Visa Applicant access to the Services.
11. The Visa Applicant is responsible for paying charges for the message origination. Charges once paid for SMS service will not be refunded under any circumstances.
12. The Visa Applicant shall at its sole risk be responsible for taking all reasonable steps to prevent unauthorized persons gaining access to the Services.
13. While VisaCenter takes every precaution transmission of information to transmit information. VisaCenter shall not be responsible or liable for any unforeseen events and circumstances beyond the reasonable control of VisaCenter.
14. VisaCenter may in its sole discretion temporarily suspend the provision of the Services if such provision could materially affect the quality of any telecommunications service, including the Services, provided by VisaCenter.
15. VisaCenter specifically excludes all liability of any kind (including negligence) in respect of any third party information or other material made available on, or which can be accessed using SMS text services.

I have read and understood the Disclaimer, the terms and conditions and the price contained therein and agree to abide by the same.

Signature of the Visa Applicant: _____

Date: _____ **Place:** _____

Registration with Canadian Embassies

The world unfortunately is not a safe place. When you travel abroad and surrounded by foreign environment many situations, in some cases hostile may arise, like terrorist attacks, banditry or even war. Plus there are natural disasters and catastrophes.

Visacenter.ca can help you to make your contact information in the country where you are traveling available to Canadian Embassy/Consular officials responsible for helping Canadians abroad.

What is the registration?

Upon your request the Department of Foreign Affairs in Ottawa (DFAIT) will be provided with your major contact information in the country of your travel as well as your emergency contact in Canada. In the event there is a need to contact Canadians to offer urgent advice or evacuation during a natural disaster or civil unrest, or to inform them of a family emergency at home, Canadian Embassy/Consulate contacts all registered Canadian citizens in that country.

OFFICIAL REGISTRATION IS RECOMMENDED for **ALL** Canadians traveling abroad for business or pleasure, or residing abroad, irrespectively of the length of travel.

It is best to register **BEFORE** leaving Canada.

What should I do to register?

To register, you are required to fill-out short Registration of Canadians Abroad Form with your basic contact information.

What is the cost?

The cost of peace of mind is just CAD10.00 (HST included) per person.

I agree that Visacenter.ca submits on my behalf my data for Registration of Canadians Abroad service provided by DFAIT and agree that for this act the charge of CAD 10.00 be added to the total payment for my visa services order.

Signature: _____ **Date:** _____

Next step:

→ **Please, fill-out the following Registration of Canadians Abroad Form**



Registration of Canadians Abroad

A. Personal information

Must match the identification page of your passport.

Surname:	<input type="text"/>
First name:	<input type="text"/>
Middle name:	<input type="text"/>
Date of birth (yyyy-mm-dd):	<input type="text"/>
Gender:	<input type="radio"/> Male <input type="radio"/> Female
Preferred language:	<input type="radio"/> English <input type="radio"/> French
Status in Canada:	<input type="text"/>
Other citizenship:	<input type="text"/>

B. Passport information

Passport number:	<input type="text"/>
Issuing country identified on front cover of passport:	<input type="text"/>
Date of expiry (yyyy-mm-dd):	<input type="text"/>

C. Trip information

Note:

If your trip includes more than one stop, just enter the first destination country and city/region below. Then, register other stops as separate trips by clicking on "Add destination."

If taking a cruise, identify only the country and city/region of embarkation (*not individual stops*), as well as the cruise line and ship's name.

Are you taking a cruise? Yes No

Do you have travel insurance for this trip? Yes No

Destination 1

Destination country:	<input type="text"/>
City/region:	<input type="text"/>
Arrival date at destination (yyyy-mm-dd):	<input type="text"/>
Departure date from destination (yyyy-mm-dd):	<input type="text"/>
	<input type="checkbox"/> Select if return date is unknown.
Purpose of trip:	<input type="text"/>
Are you a citizen of the destination country?	<input type="radio"/> Yes <input type="radio"/> No

Contact information for destination 1

You must identify at least one way of contacting you outside Canada.

Telephone:
country code + city or area code + local number

Fax:
country code + city or area code + local number

Mobile:
country code + city or area code + local number

E-mail:

Hotel(s) (if applicable):

Street address:

City:

State/province:

Country:

Postal code:

Postal address - check box if different from street address.

D. Emergency contact

Your emergency contact should be someone who is not travelling or living with you abroad.

Surname:

First name:

Gender: Male Female

Relationship to registrant:

Telephone:
country code + city or area code + local number

Fax:
country code + city or area code + local number

Mobile:
country code + city or area code + local number

E-mail:

Street address:

City:

State/province:

Country:

Postal code:

E. Co-travellers

Your co-travellers are people, such as family members or friends, who will be travelling or living with you abroad. Personal information provided here must match the identification page of your co-travellers' passports.

Check box if you wish to register co-travellers.

F. Terms and conditions

The information you provide to the **Registration of Canadians Abroad** service may be used by Foreign Affairs and International Trade Canada or a third party, when necessary, to contact, protect and assist you and your co-travellers in case of an emergency.

Your information will only be used in accordance with the provisions of Canada's Privacy Act.

Unless otherwise notified by you or a family member, Consular Services will consider your trip completed on the return date specified in your registration.

I accept the terms and conditions of this form.

Signature

Date (yyyy-mm-dd)

Liberia Visa Requirements

INCLUDE THE FOLLOWING DOCUMENTS:

- Passport valid for 6 months.
- Two (2) passport size photos.
- Itinerary. Copy of round trip tickets or confirmed itinerary.
- Yellow Fever Vaccination. Copy of International Certificate of Vaccination for Yellow Fever.
- Doctor's note. Letter from physician confirming that the applicant is free of all communicable diseases.
- Bank Statement. Copy of a recent bank statement showing proof of sufficient funds.
- Personal Letter. A personal letter from the applicant addressed to the Embassy of Liberia, explaining the purpose of the trip, dates of travel, and cities to be visited.
- Persons WITH DUAL citizenship, ONE of which IS Canadian, must apply WITH their Canadian passports only. Applicants WITH other THAN Canadian passports must provide the copy of the document confirming their current resident STATUS IN Canada (PR Card, Landed Document, WORK Permit)

For Business Visa

- Business Letter. Copy of invitation letter from company to be visited in Liberia.

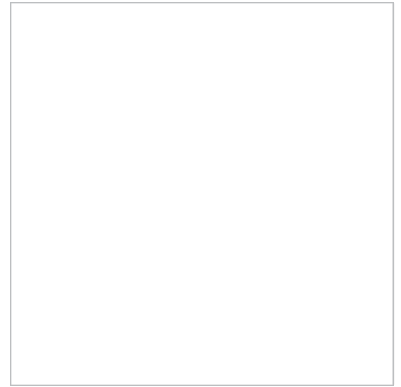
Liberia Visa Service Pricing

Visa	Processing Period	
	7 Business Days	1 Business Days
Single entry	\$160.00 (+tax \$11.70)	\$210.00 (+tax \$11.70)
Multiple entry up to 730 days	\$340.00 (+tax \$11.70)	\$390.00 (+tax \$11.70)



DIPLOMATIC/OFFICIAL/REGULAR VISA

Name (First/Middle Initial/Last)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Street Address/Suite No.	<input type="text"/>		
City/State/Zip	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone	<input type="text"/>		
Email Address	<input type="text"/>		
Date Of Birth	<input type="text"/>		
Place of Birth (City/Country)	<input type="text"/>	<input type="text"/>	
Nationality	<input type="text"/>		
Passport Number	<input type="text"/>		
Place Issued	<input type="text"/>		
Date Issued	<input type="text"/>		
Expiration Date	<input type="text"/>		
Visa Type Requested	<input type="checkbox"/> Single: 1-3 Months		
	<input type="checkbox"/> Multi: 1 Year	<input type="checkbox"/> Multi: 2 Years	<input type="checkbox"/> Multi: 3 Years
Travel Date	<input type="text"/>		
Length of Stay	<input type="text"/> Day(s)	<input type="text"/> Week(s)	<input type="text"/> Month(s)
Purpose of Trip	<input type="checkbox"/> Business	<input type="checkbox"/> Tourism	<input type="checkbox"/> Employment*
	<input type="checkbox"/> Official	<input type="checkbox"/> Diplomatic	<input type="checkbox"/> Other
If 'Other', please explain:	<input type="text"/>		



VISA REQUIREMENTS

- Valid Passport for the next 6 months
- Applicant must provide a copy of his/her Yellow Book (International Certificates of Vaccination). In accordance with WHO regulations, all persons entering Liberia are required to have a valid certificate of immunization against yellow fever.
- Two (2) passport size photographs:
 - Taken within the past six (6) months, showing current appearance.
 - Full face, front view with a plain white or off-white background.
 - Taken in normal street attire. Uniforms should not be worn, only religious attire that is worn daily.
 - Do not wear a hat or headgear that obscures the hair or hairline.
 - If prescription glasses, a hearing device, wig or similar article is normally worn, it should be worn for your picture.
 - Dark glasses or non-prescription glasses with tinted lenses are unacceptable unless needed for medical reasons. A medical certificate may be required
- Liberian/Naturalised US citizens are required to obtain a visa from the -Liberian Embassy in Washington, DC or the Consulate in NY- prior to travelling to Liberia.
- A signed, completed application form.
- Self-addressed, prepaid envelope for document return.

DIPLOMATIC/OFFICIAL/REGULAR VISA

Is this your first visit to Liberia?

Yes

No

If 'No', when were you last there?

How long was your stay?

Please provide contact information for two (2) people that currently reside in Liberia.

Reference No. 1 (First/MI/Last)

Employer Telephone

Street Address

City/State/Zip

Telephone

Reference No. 2 (First/MI/Last)

Street Address

City/State/Zip

Telephone

I declare under penalty of perjury all of the following: 1) I am a citizen or non-citizen national of the Republic of Liberia. The statements made on the application are true and correct; 2) I have not knowingly and willfully made false statements or included false documents in support of this application; and 3) the photograph submitted with this application is a genuine, current photograph of me. I fully understand that any misleading information given will immediately disqualify me from obtaining a Visa.

Signature of Applicant

Signature of Person Filling Form

FOR EMBASSY USE ONLY

VISA No.

ISSUED

EXPIRATION

APPROVED BY